

Duke Partnership Agreement- Academic Year 2017-18

Over the course of the partnership between _____ (Name of Agency/School) and Duke University, we agree to the following guidelines and expectations.

The Community Partner Agrees to:

1. Orient students to the agency's mission and goals so that they may better understand their roles within the agency.
2. Provide training, supervision, feedback, and resources for the students to succeed during their service experience.
3. Provide oversight of students' time commitments.
4. Be available to answer questions, ask questions, and initiate discussion about the social issues your organization is working to address.
5. Ensure a safe work environment and reasonable hours for the student to perform their service.

The community partner also agrees to indemnify, hold harmless, and defend Duke University, its officers, employees, and agents against any and all claims, suits, losses, damages, costs, fees, and expenses resulting from or arising out of the performance of activities pursuant to this agreement. However, the community partner shall not be responsible for the negligence or intentional wrong-doing of Duke University.

Community Partner Representative Signature

Date

Duke Community Service Center Agrees to:

1. Collaborate with the community partner to create an appropriate activity that serves the needs of both the partner and the campus community.
2. Oversee the distribution and collection of appropriate forms from all participants in a timely manner and see that the community partner has appropriate copies.
3. Consult with faculty, students, and community partners on issues of risk management, problem-solving, and logistical issues.
4. Maintain a current database of student volunteer referrals and appropriate contact information.



CSC Staff Representative Signature

6-17-17

Date